

# DigiVault

## DigiVault Online Backup Manager

### Web Interface Guide



Version 4.6.1.4  
October 2005

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# 1 Web Features

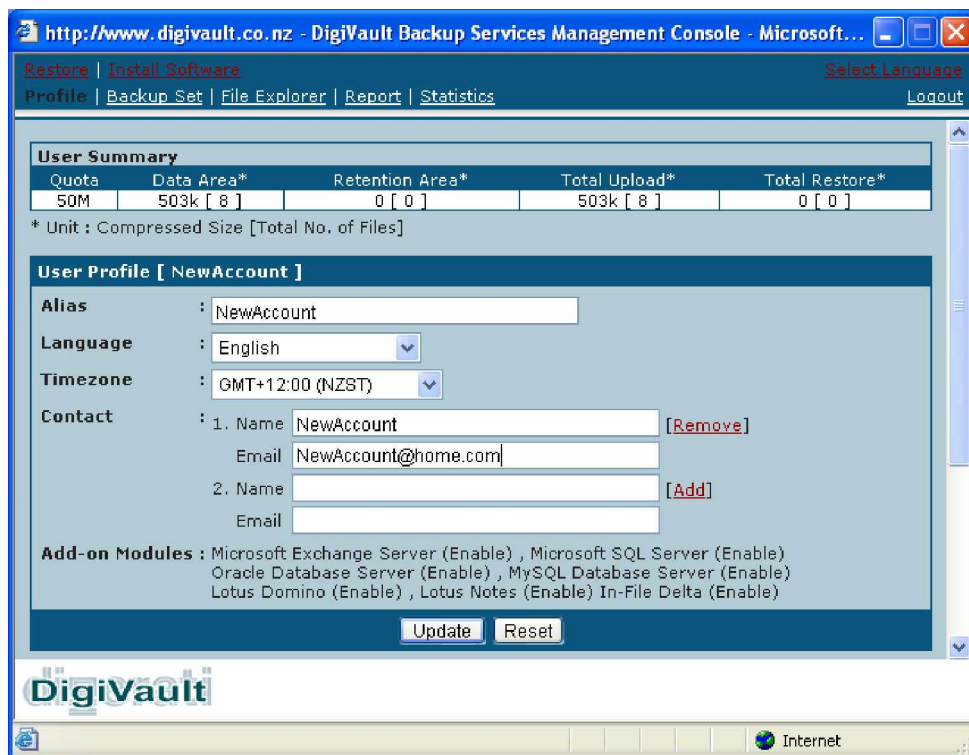
Other than the features of DigiVault Backup Manager described in the previous chapter, the web interface of DigiVault Online Backup Services provides you access to some additional features that are not available in DigiVault Backup Manager. This chapter describes each of these features in details.

## 1.1 Install DigiVault Backup Manager

Before you can use DigiVault Backup Manager, you have to use the web interface of DigiVault Online Backup Services to install DigiVault Backup Manager onto your computer. Please refer to the installation guide for information on how to install DigiVault Backup Manager onto your computer.

## 1.2 Update User Profile

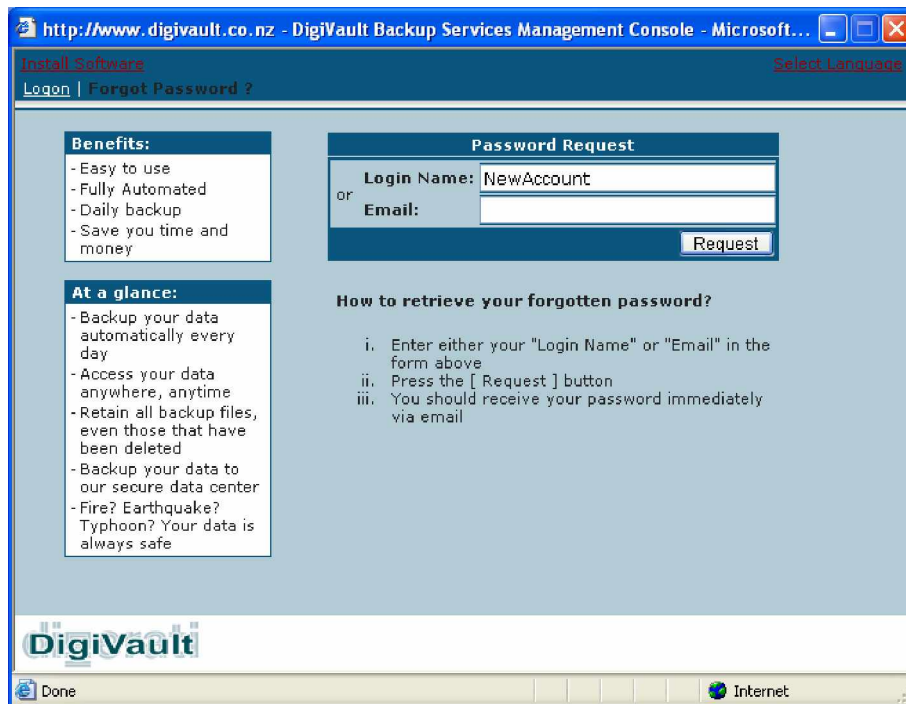
You can update your user profile by using the [Profile] panel available on the web interface. To change your profile, just make any changes to your profile on the panel shown below and click the [Update] button.



Key	Description
Quota	Backup Quota
Data Area	Total number and size backup files stored in the data area
Retention Area	Total number and size of backup files stored in the retention area
Total Upload	Total number and size of backup files uploaded to the backup server
Total Restore	Total number and size of backup files restored from the backup server
Alias	Alias of your backup account
Language	Preferred Language for your backup report
Time Zone	Your Time zone
Contact	Email Address that will be used to contact you

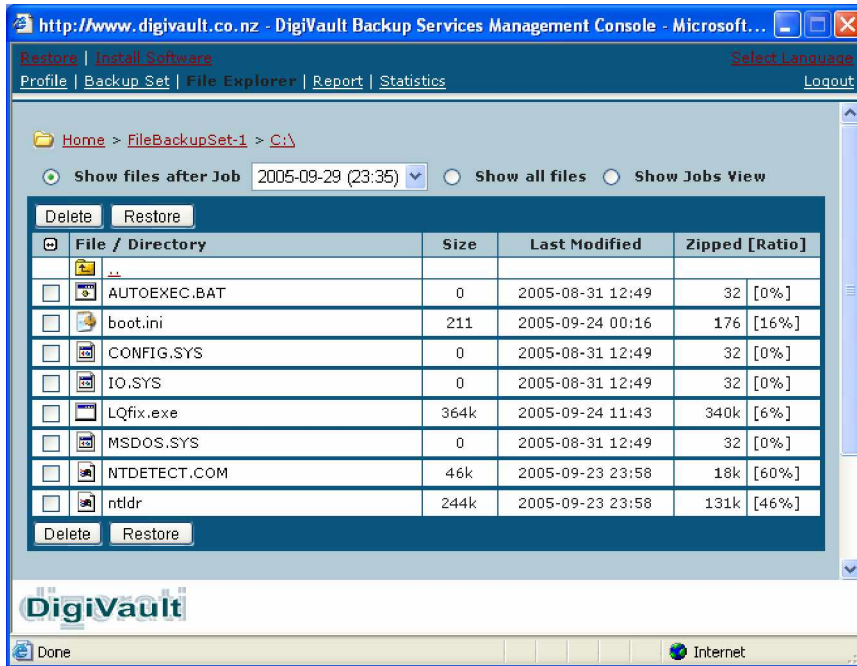
### 1.3 Request Forgotten Password

If you have forgotten your password, you can retrieve it by simply entering your login name or your registered email address on the [Password Request] form and click the [Request] button. Your password will be sent to your registered email address automatically.



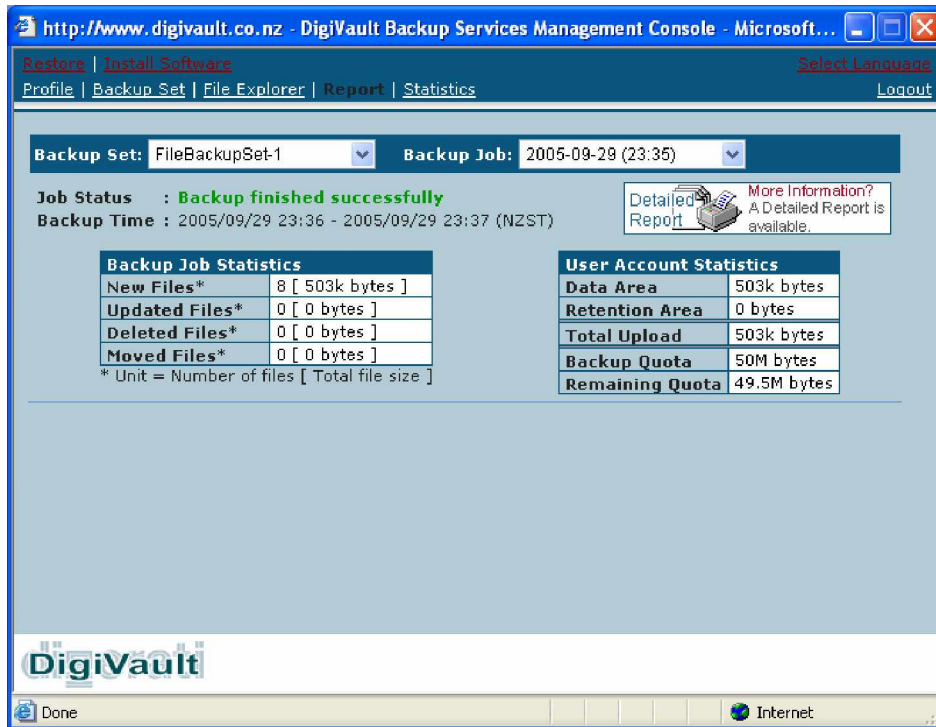
### 1.4 Delete/Undelete Backup Files

In addition to reviewing your backup activities from the email report and from DigiVault Backup Manager, you can also review any of your backup jobs by using the [Report] panel available on the web interface. To review a backup job, just select the required backup job from the [Backup Set] and [Backup Job] drop down list.



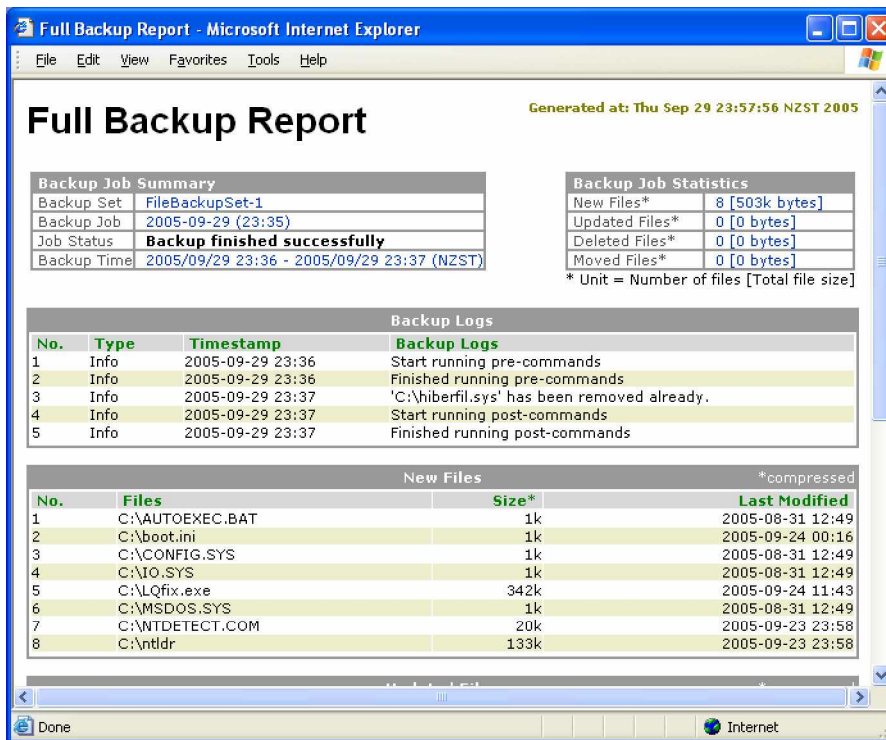
1.5 Review Backup Jobs

In addition to reviewing your backup activities from the email report and from DigiVault Backup Manager, you can also review any of your backup jobs by using the [Report] panel available on the web interface. To review a backup job, just select the required backup job from the [Backup Set] and [Backup Job] drop down list.



Key	Description
Job Status	The overall status of the backup job. Normally, you should see "Backup finished successfully" in this field. If you happen to get something else, please click the [Detailed Report] images on the page.
Backup Time	The time when the backup job ran
New Files	Total number and size of backup files added to your backup set
Updated Files	Total number and size of backup files updated in your backup set
Deleted Files	Total number and size of backup files deleted from your backup set
Moved Files	Total number and size of backup files relocated in your backup set
Backup Data Size	The total backup data stored in the data area
Retention Area Size	The total backup data stored in the retention area. Old copies of updated or deleted backup files are retained in the retention area for the number of days as specified by the retention policy of the backup set before they are removed from the system.
Total Upload	Total number and size of backup files uploaded to the backup server
Backup Quota	Backup Quota
Remaining Quota	Remaining Quota

You can open the [Full Backup Report] to review all information logged by a backup job by clicking the [Detailed Report] image on the [Report] panel.



Parameter	Description
Backup Set	The name of the backup set
Backup Job	The name of the backup job (which is the start time of the backup job)
Backup Status	The overall status of the backup job.
Backup Time	The time when the backup job ran
Backup Log	All messages logged when running this backup job
New Files	Total number and size of backup files added to your backup set
Updated Files	Total number and size of backup files updated in your backup set
Deleted Files	Total number and size of backup files deleted from your backup set
Moved Files	Total number and size of backup files relocated in your backup set
New File List	Full list of all backup files added to your backup set
Updated File List	Full list of all backup files updated in your backup set
Deleted File List	Full list of all backup files deleted from your backup set
Moved File List	Full list of all backup files relocated in your backup set

## 1.6 Review Storage Statistics

You can review the amount of data you have stored on the backup server and uploaded to the backup server on each day by opening the [Statistics] panel available on the web interface. To review your storage statistics for a different month, just select the month you are after by selecting from the [Month] drop down list.

The screenshot shows the 'Storage Usage Summary' page in the DigiVault Backup Services Management Console. The page title is 'http://www.digivault.co.nz - DigiVault Backup Services Management Console - Microsoft...'. The navigation menu includes 'Restore', 'Install Software', 'Profile', 'Backup Set', 'File Explorer', 'Report', and 'Statistics'. The 'Month (YYYY-MM)' dropdown is set to '2005-09'. The table below shows daily statistics for Data Area, Retention Area, Uploaded Size, and Total Storage. The average row shows a total of 2.88G [268] in the Data Area, 1.01G [11] in the Retention Area, 538.7M [36] Uploaded Size, and 3.89G [279] Total Storage.

Date	Data Area*	Retention Area*	Uploaded Size*	Total Storage*
2005-09-15	0 [ 0 ]	0 [ 0 ]	0 [ 0 ]	0 [ 0 ]
2005-09-16	0 [ 0 ]	0 [ 0 ]	0 [ 0 ]	0 [ 0 ]
2005-09-17	0 [ 0 ]	0 [ 0 ]	0 [ 0 ]	0 [ 0 ]
2005-09-20	2.94G [ 287 ]	0 [ 0 ]	2.94G [ 287 ]	2.94G [ 287 ]
2005-09-21	2.94G [ 287 ]	0 [ 0 ]	0 [ 0 ]	2.94G [ 287 ]
2005-09-22	2.94G [ 287 ]	0 [ 0 ]	0 [ 0 ]	2.94G [ 287 ]
2005-09-23	6.19G [ 354 ]	102.3M [ 10 ]	3.35G [ 77 ]	6.29G [ 364 ]
2005-09-24	6.19G [ 411 ]	102.3M [ 11 ]	405k [ 58 ]	6.29G [ 422 ]
2005-09-25	6.19G [ 411 ]	102.3M [ 12 ]	1k [ 1 ]	6.29G [ 423 ]
2005-09-26	6.19G [ 409 ]	102.3M [ 14 ]	0 [ 0 ]	6.29G [ 423 ]
2005-09-28	470.8M [ 389 ]	5.85G [ 48 ]	18.3M [ 14 ]	6.31G [ 437 ]
2005-09-29	470.8M [ 389 ]	5.85G [ 48 ]	0 [ 0 ]	6.31G [ 437 ]
<b>Average</b>	<b>2.88G [ 268 ]</b>	<b>1.01G [ 11 ]</b>	<b>538.7M [ 36 ]</b>	<b>3.89G [ 279 ]</b>

\* Unit : Compressed Size [Total No. of Files]

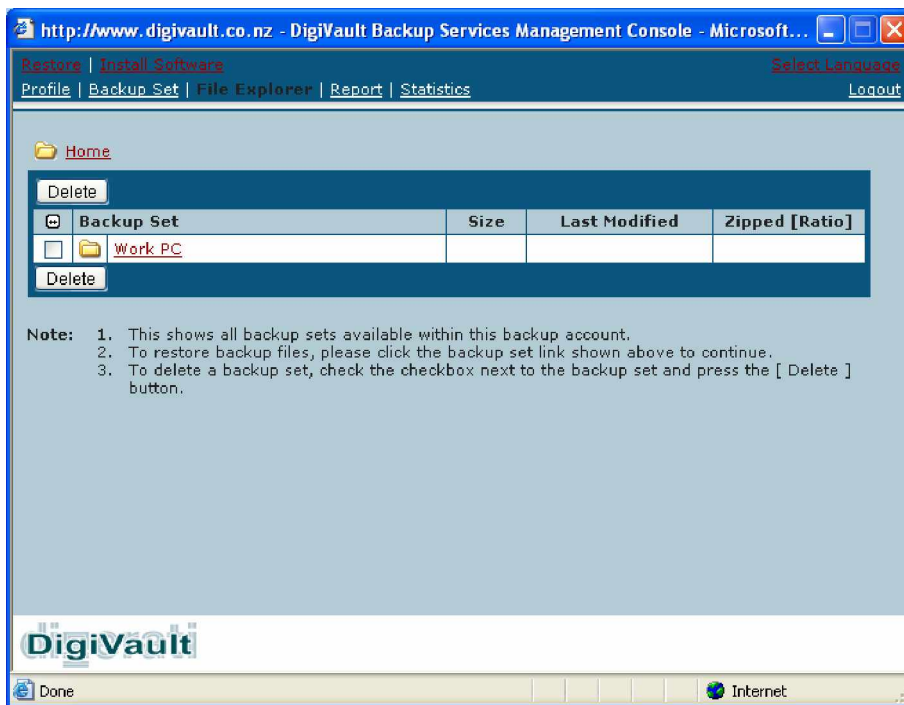
**Key:**  
**Data Area** Total backup data stored in the data area  
**Retention Area** Total backup data stored in the retention area. Old copies of updated or deleted backup files are retained here for the number of days as specified by the retention policy of the backup set before they are removed from the system.

Key	Description
Date	The date the following statistics are collected
Data Area	Total number and size of backup files stored in the data area on a particular date
Retention Area	Total number and size of backup files stored in the retention area on a particular date
Uploaded Size	Total number and size of backup files uploaded to the backup server on a particular date
Total Storage	Total number and size of backup files stored under your backup account on a particular date

## 1.7 Restoring your data

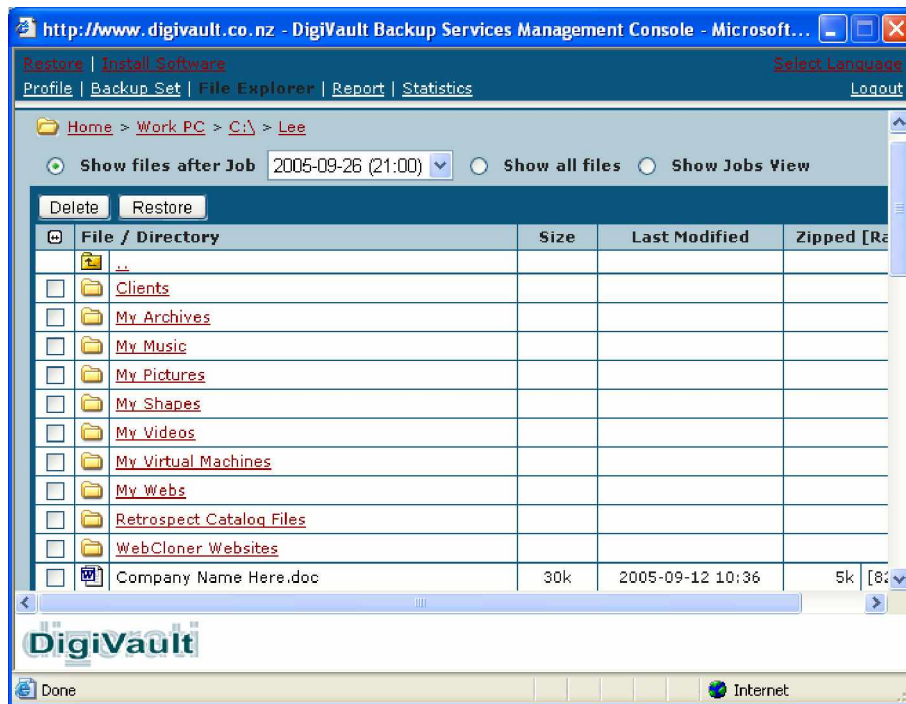
You can restore your data from DigiVault's backup servers by following the instructions below.

- i. Logon to the Offsite Backup Server web interface
- ii. From the top menu, click [File Explorer]



- iii. Click the [Backup Set] link that contains the files that you want to restore

- iv. Select the snapshot of your backup files that you would like to restore from the backup server by using [Show files after Job] drop down list

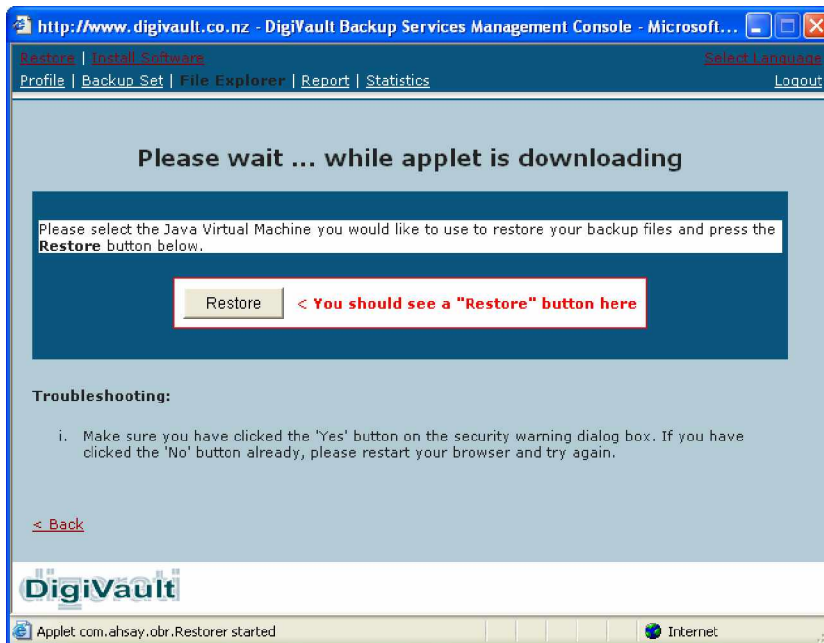


- v. If you want to see all different versions all files (shown as grey below), just choose the [Show all files] radio button on the [File Explorer] page.

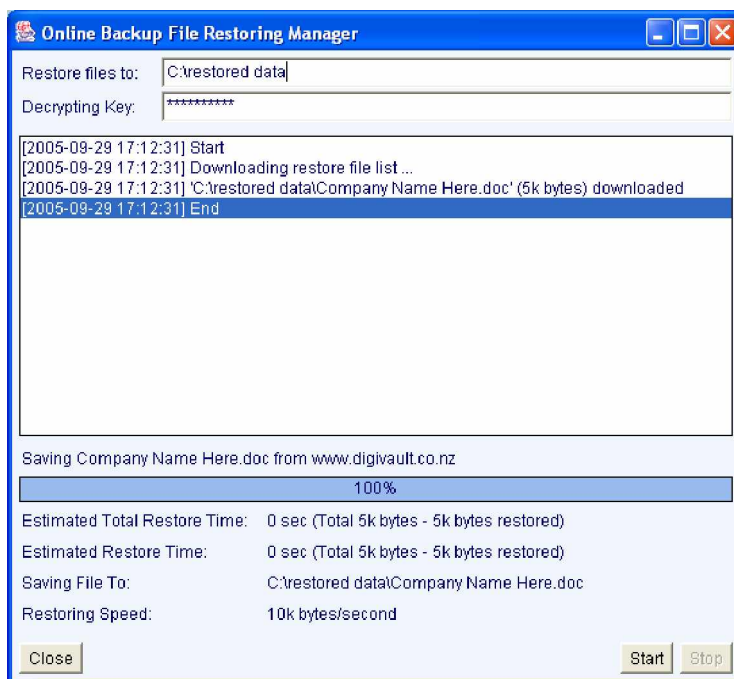
NOTE: Files which are shown in grey and marked as deleted are stored in the retention area on the backup server and can still be restored.

- vi. Select the files that you would like to restore and click the [Restore] button on the toolbar

- vii. A dialog shown below would appear



- viii. Click the [Restore] button
- ix. Enter the directories to which backup files should be restored in the [Restore File to] textbox



- x. Enter the encrypting key which will be used to decrypt your backup files upon restoring your backup files
- xi. Click the [Start] button
- xii. When the restore has completed, click the [Close] button

## 2 Further Information

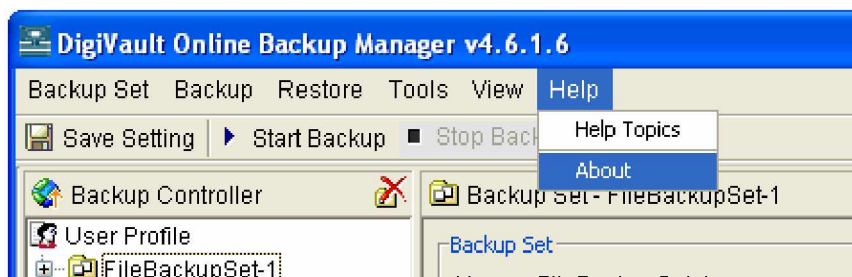
### 2.1 FAQ's

Please see if your question has already been answered in our FAQs available on our website.

### 2.2 Contact Us

Should you need to contact us, you can go to <http://www.digivault.co.nz> or, alternatively, follow the instructions below to find our contact details:

- i. Open DigiVault Backup Manager from the system tray
- ii. Choose [Help] -> [About] from the top menu



- iii. Contact DigiVault using the information shown in the [About] dialog box

